



## **Attendant: Animal care (Canada Summer Jobs)**

The Ottawa Humane Society is a non-profit, community-based organization and a registered charity. Since 1888, we have been the leading organization providing a safe haven for sick, injured and homeless animals in Ottawa. For more information on the Ottawa Humane Society, visit us at: <http://www.ottawahumane.ca>.

**Job Purpose:** The Attendant: Animal Care is responsible for providing animal husbandry and care and maintaining the facility at the Ottawa Humane Society

**Hourly wage rate: \$ 19.89**

**Hours of Work: 35 hrs/ week**

**Number Weeks: 8**

**Start Date: June 5, 2023**

### **What would you do?**

- Maintain animal health by ensuring daily feeding, watering, exercise, and enrichment, and any special instructions are completed
- Clean and maintain animal care equipment and facilities
- Monitor the health and welfare of the animals through the maintenance of up-to-date records
- Restrain animals for veterinary procedures
- Support the activities of volunteers, students and work placements and provide training and orientation as required
- Represent the OHS in a professional manner
- Be thoroughly familiar with pertinent legislation, regulations, guidelines, OHS policies and good animal care practices
- Produce and maintain accurate reports, records, and files
- Participate in supervision, evaluation and training and other meetings as required
- Participate in the identification and evaluation of OHS program goals and objectives
- Participate in the professional development opportunities
- Represent OHS in a professional manner
- May be required to assume the responsibilities of Attendant: Kennel Kitchen

### **What we are looking for?**

- Secondary school diploma or equivalent
- Minimum six months' experience in animal care

- Working proficiency in spoken and written English is required

**Working conditions/ Physical requirements:**

- Employment is conditional upon the ability to perform a variety of physically demanding tasks safely, including lifting/transferring large animals and interaction with potentially aggressive animals
- Employee will be required to work evening, holiday and weekend shifts
- Employee will be required to wear a uniform designated by the employer
- Employment is conditional upon maintaining confidentiality of OHS information
- Employment is conditional upon the ability to work around all species of animals safely
- Employee may be required to work outdoors in inclement weather

**To be eligible as per the Canada Summer Job 2023 requirements, the candidate must:**

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment\*; and,
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

Individuals are required to be fully vaccinated against COVID-19 as a condition of being hired by the OHS. Medical exemptions and accommodation under human rights legislation are considered under the vaccination policy.

**How to Apply:** If you are interested in this opportunity and have the above qualifications, please forward your resume and cover letter to the attention of the Manager, Human Resources via email to [careers@ottawahumane.ca](mailto:careers@ottawahumane.ca).

The Ottawa Humane Society is an equal opportunity employer. The OHS offers accommodation for applicants with disabilities in its recruitment processes. If you are contacted by the OHS regarding a job opportunity, please advise prior to the interview if you require accommodation.

We thank all applicants for applying, however, only candidates selected for interviews will be contacted. No phone calls please