



OHS Field Trip Handbook



2023

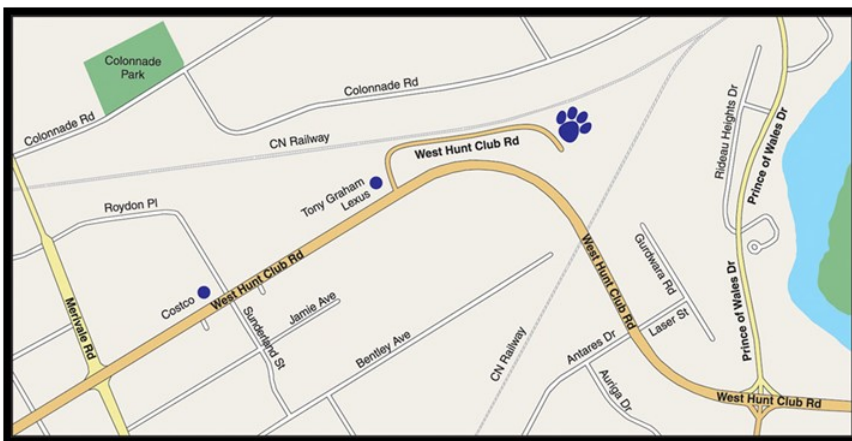


About the OHS

The Ottawa Humane Society (OHS) is a non-profit, community-based organization and a registered charity. Since 1888, we have been the leading organization providing a safe haven for sick, injured and homeless animals in Ottawa. Each year, the OHS rescues and cares for more than 8,000 animals.

Our Mission

To lead Ottawa in building a humane and compassionate community for all animals.



OHS Field Trips are located **at 245 West Hunt Club Rd**, in-between Merivale Road and Prince of Wales Drive.



Questions or Comments?

Phone: 613-725-3166, ext. 298

Email: programs@ottawahumane.ca



OHS Field Trips

FAQ

Field Trip Hours

Field Trips run from 10 a.m. to 1 p.m. on weekdays. Field Trips are not available on PD Days or during the summer.

Field Trip Capacity & Ratios

A maximum of 40 students are allowed per Field Trip booking. A minimum of one teacher is required per booking. Teacher and parent volunteers must be present, and are required to meet school board standards for off-site excursions.

Field Trip Transportation & Drop-Off

The teacher/school booking a Field Trip is responsible for organizing transportation to the Ottawa Humane Society. Please enter through the door marked "**Education Centre**" to the right of the main doors. We recommend students/classes arrive 15 minutes early.

Animal Interaction

We aim to have animal interaction for at least 30 minutes, dependent on availability. To maintain safety and security of all participants, and to reduce stress of animals in our care, shelter dogs are not used in this program. Cat and rabbit interactions are subject to animal availability on the day of the scheduled Field Trip. Animals are behaviourally assessed for suitability in being with children, as well as health checked by our animal care team. Animal availability may be determined by an animal's health or adoption status, stress level and temperament.

Lunches and Peanut/Nut Policy

We do not provide lunches on Field Trips. Please have students bring their own lunch. While we request that students refrain from bringing products containing nuts to Field Trips, the OHS is not a nut-free facility.

OHS Program Waivers & Emergency Contact Information

Each student (child or youth participant) is required to have an OHS Program Waiver signed by a parent/guardian. Waivers are mandatory and the teacher booking is responsible for contacting parents and distributing the waiver. Every teacher/school booking is responsible for having emergency contact information on each student attending a Field Trip at the OHS.

COVID-19 Protocols

To ensure the safety of OHS staff, volunteers, participants and animals, we ask that students, teachers and/or volunteers stay home if they are experiencing symptoms of COVID-19 or live with a person who has tested positive for COVID-19 in the last five days. At this time, masking is not required for OHS programs, although children who feel more comfortable wearing masks are encouraged to do so.



OHS Field Trips

FAQ

Things to Bring!

- A bottle of water
- A nutritious lunch
- Indoor closed-toe shoes
- Labelled medications (inhalers, epi-pens, etc.), if applicable
- A face mask (optional)

Things Not to Bring!

- Cell phone, tablets, music players
- Open-toe or slip-on shoes
- Family pets
- Knives or weapons
- Peanut or nut products
- Toys or stuffies from home

Field Trip Rules – Keeping Everyone Safe

To ensure a positive and safe camp environment, all students, teachers and volunteers must:

1. Respect one-another, the facilitators, and the animals involved in the program. Engaging in conduct that disrupts the Field Trip program or undermines the safety and security of any animals or participants will not be tolerated, including the use of profanity or engaging in any physical misconduct.
2. Stay on the OHS property and remain with the group at all times.
3. Follow directions provided by the Field Trip facilitators.

Thank you for supporting the OHS!

All proceeds above and beyond the costs to run a Field Trip go toward the care of the animals at the Ottawa Humane Society.



**We look forward to seeing your class for a
Field Trip at the OHS!**

An advertisement for the PAW (Paws Adopting With) program. It features a photograph of a tabby cat, a golden retriever puppy, and a grey rabbit, all wearing red heart-shaped collars. To the right of the animals, the text "Ottawa's animals need you." is written in red, followed by "Become a PAW monthly donor today!" in a larger red font. Below the text, several black paw prints lead to a red banner at the bottom. The banner contains the website "ottawahumane.ca/paw" and the "PAW" logo with the tagline "monthly giving saves lives".

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ottawahumane.ca/paw **PAW**
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