



Attendant: Animal Care

Casual

The Ottawa Humane Society is a non-profit, community-based organization and a registered charity. Since 1888, we have been the leading organization providing a safe haven for sick, injured and homeless animals in Ottawa. For more information on the Ottawa Humane Society, visit us at: <http://www.ottawahumane.ca>.

Under the direction of the Supervisor: Kennel or Manager: Animal Care, the Attendant: Animal Care is responsible for providing animal husbandry care and maintaining the facility at the Ottawa Humane Society (OHS). Wages between \$19.14 and \$22.42 per hour.

We are looking for:

Casual: Scheduled based on availability and organizational need to cover for vacation and sick days. Shifts typically are on evenings and weekends.

What would you do?

- Clean facility and animal areas
- Monitor animal health and husbandry
- Maintain animals on a specified diet ensuring daily feeding, watering, exercise, and enrichment
- Monitor the health and welfare of the animals through the maintenance of up-to-date kennel cards
- Support the activities of volunteers, students and work placements while on shift
- Represent the OHS in a professional manner
- Be thoroughly familiar with pertinent legislation, regulations, guidelines, OHS policies and good animal care practices
- Participate in supervision, evaluation and training sessions
- Maintain OHS facilities and equipment
- Produce written reports and records
- Maintain computerized files
- Attend staff meetings and other meetings as required
- Support and supervise volunteers
- Provide training and orientation to new staff and volunteers as required
- Be familiar and ensure compliance with all health and safety policies and procedures
- May be required to train and supervise student, volunteer and work placements

What are we looking for?

- Post-secondary school diploma or equivalent
- One to two years training, education or experience in animal care is required
- Ability to work in a fast paced and demanding environment and to work collaboratively in a team environment
- Demonstrated ability to relate well to people from a wide variety of backgrounds

Please contact careers@ottawahumane.ca if you would like a copy of the full job description.

Individuals are required to be fully vaccinated against COVID-19 as a condition of being hired by the OHS. Medical exemptions and accommodation under human rights legislation are considered under the vaccination policy.

How to Apply: If you are interested in this opportunity and have the above qualifications, please forward your resume and cover letter to the attention of the Manager, Human Resources via email to careers@ottawahumane.ca.

The Ottawa Humane Society is an equal opportunity employer. The OHS offers accommodation for applicants with disabilities in its recruitment processes. If you are contacted by the OHS regarding a job opportunity, please advise prior to the interview if you require accommodation.

We thank all applicants for applying, however, only candidates selected for interviews will be contacted. No phone calls please.