



**MINUTES OF ANNUAL AND SPECIAL MEETING OF MEMBERS  
HELD SEPTEMBER 8, 2020**

**Introduction and Awards Ceremony**

<b>Introduction and Welcome</b>	Board Chair, Christine Tausig Ford, welcomed members, guests and staff to the 131 <sup>st</sup> Annual Meeting of the Ottawa Humane Society.
<b>Awards Presentation</b>	<p>OHS President and CEO, Bruce Roney, presented the following public and staff awards:</p> <p><b>Public Awards</b></p> <p><u>Muriel Davies Kindness Award</u> –  <u>Eleanor Prowse Volunteer Service Award</u> –  <u>President’s Special Recognition Award</u> –  <u>Siobhan Shefflin Award</u> –  <u>Special Recognition Award</u> –  <u>Dr. James Hutchison Animal Welfare Award</u> –  <u>Media Award</u> –</p> <p><b>Staff Awards</b></p> <p><u>Gail’s Hope Award</u> –  <u>Executive Director’s Award</u> –  <u>Joan Whalen Employee of the Year Award</u> –  <u>Health and Safety Award</u> –</p>

	<p><b>Staff Long Service Awards</b></p> <ul style="list-style-type: none"><li>- 5 years</li><li>- 5 years</li><li>- 5 years</li><li>- 5 years</li><li>- 5 years</li><li>- 5 years</li><li>- 5 years</li><li>- 10 years</li><li>- 10 years</li><li>- 15 years</li><li>- 20 years</li></ul>
<b>Break</b>	The awards portion of the meeting was adjourned and the members-only portion of the meeting followed.

## Members Only Portion of the Annual Meeting

**Directors Present:** Margo Craig Garrison (Chair), Christine Tausig Ford (Vice-Chair), Brittany Ward (Treasurer), Sylvie Morel, Alanna Lawson, , Angela Hopper, Travis Webb, Anne Howland, Michelle Campbell, Jenny Howard

**Director Regrets:** Jeff Potts, Lorne Segal, Larry Rubenstein (Secretary)

### Nominees for Election

**As Directors:** Sven Stilzebach, Louis-Philippe Rouillard, Karen Messet

<b>Call to Order</b>	The Chair, Christine Tausig Ford, called the members-only portion of the meeting to order at 8 p.m. and noted that quorum for the meeting had been reached.	
<b>Adoption of the Agenda</b>	<p><b><u>MOTION:</u></b></p> <p>BE IT RESOLVED THAT the agenda of the 2019-2020 annual meeting of members of the Ottawa Humane Society is hereby approved.</p>	<p>Moved: Seconded: Carried</p>
<b>Approval of Minutes of 130th Annual Meeting of September 17, 2019</b>	<p><b><u>MOTION:</u></b></p> <p>BE IT RESOLVED THAT the minutes of the annual and special meeting of members of the Corporation held on September 17, 2019 are hereby approved.</p>	<p>Moved: Seconded: Carried</p>
<b>Chair's Report</b>	The Chair, Christine Tausig Ford, welcomed members to the members-only portion of the 131 <sup>st</sup> annual meeting of the Ottawa Humane Society.	

	<p>In her remarks, she noted the highlights of the past year including:</p> <ul style="list-style-type: none"> <li>○ ???</li> <li>○ ???</li> <li>○ ????</li> </ul> <p>She also thanked her fellow board members, the President and CEO, staff and the Auxiliary for their important contributions to the organization.</p>	
<b>President and CEO's Report to Members</b>	<p>The President and CEO, Bruce Roney, thanked OHS members and noted that Year Five of the Strategic Plan has been busy. He focused on the following accomplishments:</p> <ul style="list-style-type: none"> <li>○ ???</li> <li>○ ???</li> <li>○ ???</li> </ul> <p>He thanked everyone for making the success of the Ottawa Humane Society possible, in particular the board of directors</p>	
<b>Receipt of the Audited Financial Statements for 2019-2020</b>	<p><b><u>MOTION:</u></b></p> <p>BE IT RESOLVED THAT the audited financial statements of the Corporation for the fiscal period ending on March 31, 2020 and the auditor's report thereon are hereby received by the members of the Corporation.</p>	<p>Moved: Seconded: Carried</p>
<b>Appointment of the Auditor</b>	<p><b><u>MOTION:</u></b></p> <p>BE IT RESOLVED THAT the firm of BDO Canada be and is hereby appointed as the auditor of the Corporation to hold office until the close of the next annual meeting of members and that the directors of the Corporation be authorized to fix the remuneration of the auditor.</p>	<p>Moved: Seconded: Carried</p>

<p><b>Nominating Committee Report</b></p>	<p>Travis Webb, Nominating Committee Chair, reported that</p> <p>He asked if there were any questions from the floor, and, there being none, concluded the report of the Nominating Committee.</p> <p>The Nominating Committee Chair then declared that <b><i>nominations for the election of directors of the Corporation were open.</i></b></p> <p>The Nominating Committee Chair asked for nominations and presented the following slate of nominees for election as directors for terms ending at the conclusion of the 2022 annual meeting of members of the Corporation, subject to the by-laws of the Corporation:</p> <p><b>Directors Seeking Re-election:</b></p> <ul style="list-style-type: none"> <li>• Christine Tausig Ford</li> <li>• Brittany Ward</li> <li>• Travis Webb</li> <li>• Anne Howland</li> </ul> <p><b>Directors seeking election for first term</b></p> <ul style="list-style-type: none"> <li>• Sven Stilzebach</li> <li>• Louis-Philippe Rouillard</li> <li>• Karen Messet</li> </ul> <p>She explained that the existing directors whose names are not on the slate are continuing the second year of their current two-year term.</p> <p><b><u>MOTION:</u></b></p> <p>As recommended by the Corporation’s Nominating Committee and on its behalf, I nominate the following individuals to hold office as directors in accordance with the Corporation’s by-laws:</p> <ol style="list-style-type: none"> <li>1. Christine Tausig Ford</li> <li>2. Brittany Ward</li> <li>3. Travis Webb</li> <li>4. Anne Howland</li> <li>5. Sven Stilzebach</li> </ol>	<p>Moved: Seconded: Carried</p>
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	<p>6. Louis-Philippe Rouillard 7. Karen Messet</p> <p>The Nominating Committee Chair then asked if there were any nominations from the floor.</p> <p>There being none, the nominations for the election of directors of the Corporation were closed.</p>	
<b>Ratification of Director Actions</b>	<p><b><u>MOTION:</u></b></p> <p>BE IT RESOLVED THAT all by-laws, contracts, acts and proceedings of the directors made since the 2018-2019 annual meeting of members are approved and confirmed.</p>	<p>Moved: Seconded: Carried</p>
<b>Finance and Audit Committee Report</b>	<p>The Treasurer and Chair of the Finance and Audit Committee, Brittany Ward, reported the following:</p> <ul style="list-style-type: none"> <li>○ ????</li> <li>○ ????</li> <li>○ ????</li> </ul>	
<b>Questions for the Treasurer</b>	<p>There were no questions for the Treasurer.</p>	
<b>OHS Auxiliary Cheque Presentation</b>	<p>Ottawa Humane Society Auxiliary representatives, Maureen Powers and Laureen O'Byrne, presented the Society with a cheque for \$20K.</p> <p>They made the following points regarding the work of the Auxiliary:</p> <ul style="list-style-type: none"> <li>○ The Auxiliary raised money through a variety of successful activities over the year;</li> <li>○ A Fall Bazaar, craft sales, bake sales garage have all served to raise significant</li> </ul>	

	<p>funds for the OHS</p> <p>The Fall Bazaar will be held on September 28<sup>th</sup> and everyone is encouraged to attend. On behalf of the Auxiliary, they thanked the Board of Directors and OHS staff for their support.</p>	
<p><b>Questions to the Chair and President and CEO</b></p>	<p>There were no questions addressed to the Chair or the President and CEO.</p>	
<p><b>Adjournment</b></p>	<p><b><u>MOTION:</u></b></p> <p>BE IT RESOLVED THAT the 2019-2020 annual and special meeting of members of the Corporation is hereby adjourned.</p>	<p>Moved: Seconded: Carried</p>

Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_

Date: \_\_\_\_\_

Approved at the Annual Meeting on September ?, 2021