

# Ottawa Humane Society

## Job Description

**Job Title:** Veterinarian

**Overall Purpose:** Under the direction of the Chief Veterinarian the Veterinarian is responsible for the health and well-being of OHS and other animals.

In accordance with OHS objectives, philosophies and policies and procedures, the Veterinarian is responsible for the following:

### Professional Responsibilities

- Follow and support all organizational and medical protocols
- Assess and treat animals within established Ottawa Humane Society protocols
- Examine animals pre-operatively to determine their ability to withstand surgery
- Carry out clinical rounds within OHS protocols
- Perform surgical sterilizations in a safe and efficient manner utilizing established high volume sterilization techniques
- Perform other surgical interventions including dentistry
- Provide crisis medical services
- Oversee the daily Clinic or Mobile Spay Neuter operations
- Monitor herd health and well-being and propose options for increased physical and emotional health
- Prescribe treatments and other medical interventions
- Provide necropsy and other tests and assessments to provide expert opinion and testimony
- Assist in field operations as required
- Ensure that minimum practice standards are maintained according to provincial legislation
- Provide consultation and information to the public and other OHS staff as required
- Provide advice and assistance to the Chief Veterinarian and other Managers, the Executive Director and the Board of Directors and its committees
- Participate in the supervision and assessment of clinic staff performance
- Consult with professionals and others as required
- Be aware and make use of community resources
- Ensure positive public relations and customer service practices
- Provide client communication and education

### Administrative Responsibilities

- Represent the OHS in a professional manner
- Be thoroughly familiar with pertinent legislation, regulations, guidelines, OHS policies

- and veterinary standards of practice
- Draft Clinic Policies and Procedures
- Assist in the development of Shelter Department health protocols
- Ensure adherence to the OHS Clinic Budget Prepare accurate expense accounts and other forms
- Produce written reports and records
- Maintain computerized files
- Maintain excellent relationships with the veterinary community, other service providers, professionals and OHS partners
- Attend staff meetings and other meetings as required
- Provide training and orientation to new staff as required
- Support and supervise volunteers
- Train and supervise student and work placements
- Assist in the hiring of staff

### **Program Development**

- Participate in appropriate OHS committees
- Contribute to ongoing evaluation of program objectives
- Participate in the identification and achievement of OHS objectives
- Maintain a comprehensive knowledge of social, environmental and cultural issues relating to animal welfare, herd health, husbandry, kennel management and veterinary practices
- Be familiar with and ensure compliance with all health and safety policies and procedures
- May be required to participate in public relations and promotional activities

### **Education and Experience:**


- Doctor of Veterinary Medicine
- Current College of Veterinarians of Ontario License
- Member of the College of Veterinarians of Ontario
- 2 to 5 years clinical experience with small animals
- Experience with large animals and wildlife is preferred
- Small mammal bird and reptile experience an asset
- Demonstrated excellent crisis management skills
- Supervisory and/or training experience preferred
- Training in high volume spay/neuter is preferred

### **Languages:**

- Excellent verbal and written skills in English are required
- Bilingualism (English/French) is preferred

**Essential duties and working conditions:**

- Employees may be required to work evenings and weekends as required
- Employment is conditional upon the ability to provide services in a safe manner including but not limited to, lifts and transfers of large animals
- Standing long hours in tight conditions at varying off site locations
- Employment is conditional upon the ability to work around all species of animals safely
- Employment is conditional upon maintaining confidentiality of OHS information

<b>Job Description:</b>	Veterinarian		
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